

# Tenant Vacating Notice

## Notice to Vacate the Property

I / We \_\_\_\_\_

### Rental Property

Address \_\_\_\_\_ PC \_\_\_\_\_

Hereby give **AdProp Pty Ltd** notice to vacate the premises in accordance with the following: *(Please tick the box that is applicable)*

### Ending a non-fixed term agreement (periodic tenancy)

I / We hereby give **21 days notice to vacate the premises**. (Please note, if your tenancy agreement states that your rent is payable monthly-every 28 days or calendar monthly, then 28 days or one calendar month notice must be given accordingly. Tenancies with rent payable weekly or fortnightly require **21 days notice**).

### Vacating at the end of a fixed term agreement

I / We will vacate the premises at the expiry of our current fixed term lease.

### Breaking a fixed term agreement

I / We wish to **break a fixed term agreement**, however am fully aware that the following costs will be incurred:

- (a) **Rent** until a tenant approved by the landlord takes possession, or the lease expires.
- (b) **Reletting fees** and **advertising costs** to relet the premises
- (c) Should the premises be vacant before a new tenant is secured, I/We understand it is my/our responsibility to ensure the **grounds are watered and maintained** for this period.

**Date of Vacating** ...../...../..... or Other (please specify) \_\_\_\_\_

**New Residential/Postal Address** (if different from postal)

\_\_\_\_\_ PC \_\_\_\_\_

**Contact Details** H) \_\_\_\_\_ W) \_\_\_\_\_

MB) \_\_\_\_\_ Email \_\_\_\_\_

**Signed:** ..... **Dated** ...../...../.....

**Signed:** ..... **Dated** ...../...../.....